



Dear Stakeholder,

as you may know, *BMPEUROPE S.R.L.* in compliance with the provisions of the law and with a view to guaranteeing correctness and transparency in the conduct of its business, it has set up a “Whistleblowing” computer system, available to anyone who wants to report situations relevant to the purposes of the law or internal regulations.

With the present document, we want to give you the instructions to follow to submit the report; for further information on company procedures regarding reporting of offenses, we invite you to consult your Company’s Model 231, Legislative Decree no. 231/2001, the amending law n.179 / 2017; and possibly the specific company rules and regulations. For the operating modes, the video tutorial made available by the System operator will be sent to you with the login credentials in the first communication.

CHARACTERISTICS OF THE REPORT

The report must refer solely to breaches of the law or of internal procedures and regulations, including the Code of Ethics, therefore, reports concerning complaints, personal requests or, more generally, circumstances not relevant to may not be taken into consideration.

The reports must be made in good faith, detailed and based on precise and concordant factual elements, also in order not to waste the effectiveness of the tool made available to you. Anyone who willfully or grossly negligent makes reports which subsequently turn out to be unfounded may be subject to disciplinary sanctions.

MANAGEMENT OF THE REPORTS

In order to protect as much as possible the “whistleblower” and the “signaled person”, security measures have been adopted: regardless of the choice made by the “whistleblower” to make an anonymous or non-anonymous report (as indicated in the following point 6), confidentiality of the whistleblower identity of the content of the report are guaranteed through secure protocols and cryptographic tools that protect personal data and information provided. The identity of the whistleblower is never disclosed without his consent, with the exception of the cases provided for by current legislation. The competent body for the management of reports is the REPORT’S MANAGER

In addition to the information provided, we invite you to read the “whistleblowing” procedure issued by the Company.



HOW TO SUBMIT A REPORT

1. Access the link: <https://bmpeuropesrl.segnalazioni.eu>
2. Proceed by clicking the "MAKE A REPORT" button



BMP Europe Srl Whistleblowing - Report Management Procedure

To report illicit acts or any information relating to misconduct in your work environment, click on "Make a report" , enter the data and confirm

MAKE A REPORT

Have you already made a report? Enter your receipt.

Login

BMPEUROPE SRL – HIGH SPEED DOORS – www.bmpdoors.com

Powered by **GlobaLeaks**

3. Having read the Privacy information, the whistleblower will proceed by filling in the form. The fields marked with the symbol * are mandatory. Some fields are open and must have a maximum number of characters.

Remember, before starting the whistleblowing reporting process:

- It is appropriate to remove references to the whistleblower's identity from the report and its attachments;
- At the end of the reporting path, a code will be displayed that only you can see. Thanks to this code, you can re-enter the sent report, read our responses, communicate with us, and attach any other documents. We recommend saving the code in a safe place.

INFORMATION ON THE PROCESSING OF PERSONAL DATA according to articles 13 and 14 of Regulation (EU) 2016/679 IN RELATION TO "WHISTLEBLOWING" REPORTS

With this information, the ENTITY (hereinafter "ENTITY") explains how it processes the collected data and what are the rights recognized to the interested party according to Regulation (EU) 2016/679, regarding the protection of natural persons with regard to the processing of personal data and to d.lgs. 196/2003, in matters of personal data protection, as modified by d.lgs. 101/2018.

1. Data controller

Proceed

Close

1 Preliminary Information
2 Additional Information

Remember to carefully keep the unique identification code of the report, as it cannot be recuperated or duplicated in any way if lost.

Type of reporter *

Select an option

Type of misconduct *

Select an option

Authors of misconduct *

Informed persons

Date *

Enter an assumed date if necessary.

gg/mm/aaaa

Detailed description of the facts (max 5000 characters)

Next

4. It will be possible to proceed with the report.

a) anonymously ticking the relevant box:

1 Preliminary Information
2 Additional Information

Do you want to provide your identification data?

This procedure guarantees anonymity and confidentiality in the management of the report. Protection will be gain accordance with Article 16, paragraph 4, Leg. Decree 24/2023. We note that if the name is not provided, this may be requested at a later date by the report manager through this plamar through this platform. We therefore remind you to carefully save the key code provided at the end of the saving process.

☐ Yes
☒ Not

Attachments

Upload Select a file or drag it here

Previous Send

b) or, in a non-anonymous form, but in any case, with the guarantees of confidentiality required by law:

1 Preliminary Information
2 Additional Information

Do you want to provide your identification data?

This procedure guarantees anonymity and confidentiality in the management of the report. Protection with Article 16, paragraph 4, Leg. Decree 24/2023. We note that if the name is not provided, this may be requested at a later date by the report through this platform. We therefore remind you to carefully save the key code provided at the end of the saving process.

☒ Yes
☐ No

First Name* Last Name*

Alternative contact method to the piattaforma *

Attachments

Upload Seleziona un file o trascinalo qui

Previous Submit

For any further questions or clarifications, please do not hesitate to contact your company manager.

Yours sincerely.

BMPEUROPE SRL